

**VIRGINIA BOARD OF COUNSELING
FORMAL HEARING
MINUTES**

- CALL TO ORDER:** A panel of the Board of Counseling (“Board”) convened on December 13, 2013, at 10:10 a.m., at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Henrico, Virginia, Suite 201, Board Room 4.
- MEMBERS PRESENT:** Patricia Mullen
Kevin Doyle
Michael Fletcher
Benjamin Keyes
Sandra Malawer
Phyllis Pugh
Terry Tinsley
- BOARD COUNSEL:** Allyson Tysinger, Senior Assistant Attorney General
- STAFF PRESENT:** Catherine Chappell, Executive Director
Patricia L. Larimer, Deputy Executive Director - Discipline
- COURT REPORTER:** Denise Holt, Crane Snead & Associates, Inc.
- PARTIES ON BEHALF OF THE COMMONWEALTH:** Frank W. Pedrotty, Sr. Assistant Attorney General
Peter Opper, Adjudication Specialist, APD
- APPLICANT:** William B. Andrews, LPC Applicant
Case No.: 149467
- DISCUSSION:** Mr. Andrews appeared before the Board in person in accordance with a Notice and Statement of Particulars dated November 13, 2013. Mr. Andrews was not represented by counsel.
- The Board received evidence and sworn testimony regarding the allegations in the Notice from Mr. Andrews, who was called to testify.
- CLOSED SESSION:** Upon a motion by Mr. Tinsley, and duly seconded by Ms. Malawer, the Board voted to convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of William Andrews. Additionally, he moved that Ms. Tysinger, Ms. Chappell and Ms. Larimer attend the closed meeting, because their presence in the closed meeting was deemed necessary and would aid the Board in its

deliberations.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of § 2.2-3712 of the Code, the Board reconvened in open session and announced its decision.

DECISION:

Upon a motion by Mr. Tinsley, the Board made certain Findings of Fact and Conclusions of Law. Further, upon a motion by Mr. Tinsley, the Board voted that Mr. Andrews' application for licensure as a professional counselor be approved subject to his successful completion of the required examination and that he be placed on indefinite probation with terms and conditions. The vote was 5 to 2 in favor of the motion; therefore the motion passed.

ADJOURNMENT:

The Board adjourned at 2:35 p.m.

Patricia Mullen, Chair

Catherine Chappell, Executive Director

Date

Date